



GRANT REPORTING

At the Lawson Charitable Foundation, we aim to gather meaningful, relevant information while balancing the reporting burden on grantees. To best understand the impact of our gift, please submit the following by June 30th, 2025 to designated email.

Please provide the following in your report:

Narrative Report

In this section, please explain the programs progress, challenges, and overall impact.

- **Project Overview:** A brief summary of the grant's purpose, activities, and goals.
- **Progress on Goals:** Detailed information about how your organization is progressing toward the objectives outlined in the grant proposal.
- **Challenges and Solutions:** If applicable, please share any obstacles encountered and how they were addressed.
- **Lessons Learned:** What insights, if any, did you gain from the project that may inform future work.
- **Sustainability:** Please explain how your organization plans to sustain the project post grant.

Outcome and Impact Measurement

We want to understand how the Lawson Charitable Foundation grant made a difference to those you serve.

- **Key Metrics:** Please share quantitative and qualitative data that show progress toward the goals. These metrics should align with the project's objectives and might include data on number of beneficiaries (people served), outputs, and outcomes.

- **Impact on Beneficiaries:** We love to share stories of impact on our website. Please share stories or data points demonstrating the project's impact on the target community or population. Please include any photos along with permissions to share with the community.
- **Alignment with Foundation Mission and Values:** In reflection, please explain how the project aligns with the Lawson Charitable Foundations Mission and What We Value. (please refer to our website)

Financial Report

This section provides transparency about how grant funds were used.

- **Detailed Budget Report:** Provide a comparison of the actual project expenses versus the proposed budget, highlighting any significant deviations and explanations for them.
- **Sources of Funding:** Please share other sources of funding used alongside the grant from the Lawson Charitable Foundation.

Communications and Outreach

We love to share the impact we have on those we support. If applicable, please send links of the following:

- **Publications or Media Coverage:** Information about any media, publications, or public communication related to the project.
- **Social Media and Digital Presence:** Program specific posts are greatly appreciated.

Grantee Feedback

Please provide feedback on how the Lawson Charitable Foundation's support (financial or otherwise) helped the project and ways the foundation could improve future grantmaking processes.